



## Principal Office

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RFQ No. SAMS/FIND/Proc./LT/23/2020

Dated: 16/09/2020

## **Request for Quotation (RFQ) for Repair & Maintenance Works under FIND Project**

1. Strategic Alliance Management Services Pvt. Ltd. (SAMS) has been engaged by “Foundation for Innovative New Diagnostics” (FIND), New Delhi (a not-for-profit Company created under Section 8 (Indian) Companies Act, 2013) for providing procurement consultancy services for equipment, goods, works and services for TB Laboratories established across India under Revised National Tuberculosis Programme (RNTCP), Ministry of Health and Family Welfare, Govt. of India.
2. The SAMS hereby request you to submit your Quotation for the **Repair & Maintenance works at Intermediate Reference Laboratory (IRL), Chennai, Tamil Nadu** as per Works Requirements given in Annexure-I.
3. The bidder is expected to examine all instructions, forms, terms and specifications in this RFQ documents. Failure to furnish all information required by the RFQ documents or submission of a quotation not substantially responsive to the RFQ document will be at the bidder’s risk and may result in the rejection of its quotation.
4. The Bidder, at its own responsibility is encouraged to visit and examine Site of Works and its surroundings and obtain all information that may be necessary for preparing the quotation. The cost of visiting the Site shall be at the Bidder’s own expense.
5. The bidder’s eligibility requirements are as under:

Bidder Should have executed at least 2 completed works of similar nature over the last 5 years as on due date for submission of quotation.
6. The bidder shall prepare one original quotation typed or written in indelible ink and shall be signed by the bidder’s signatory duly authorized to bind the bidder to the contract. All pages of the bid shall be initialled by the person signing the quotation.
7. The following should be submitted along with quotation in single cover duly sealed and super-scribed with “RFQ No. SAMS/FIND/Proc./LT/23/2020”.
  - a) Forwarding letter clearly mentioning the name of authorized signatory, and the statement that the quotation is valid for 3 months after the due date for submission of quotation
  - b) Copy of GST registration;
  - c) Copies of completed Work Order(s) (at least 2) each showing experience of executing works of similar nature as included in this RFQ issued in the name of the firm over the period of last five years as on due date for submission of quotation
8. The quotation shall contain no interlineations erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initiated by the person or persons signing the bid.
9. Each bidder is entitled to submit only one quotation.
10. The bidder may modify or withdraw its quotation after submission provided that written notice of the modification or withdrawal is received by the employer prior to the deadline prescribed for submission of quotations.

11. **Work Completion schedule:** Work should be completed within 60 days from the date of issue of the Work Order
12. **Bid Prices**
- The bidder shall indicate on the Price Bid Form attached to these, the unit prices and total price of goods/works it proposes under this RFQ Price should be quoted only in INR and in the format attached in Annexure II.
  - Price bids of the bidders found eligible as per criteria given in Para 5 above shall be evaluated on the basis of total cost quoted for complete work requirements.
13. **Period of validity of quotations:** Quotations shall remain valid for 3 months after the due date for submission of quotations prescribed by the employer. Quotation valid for a shorter period shall be rejected by the employer as non-responsive.
14. **Criteria for Issue of Work Order:** The bidder whose quotation has been determined to be the lowest evaluated quotation shall be considered to issue Work Order. The selected bidder shall be required to submit performance security equivalent to 10% of order value in form of Bank Guarantee valid for 3 months from the date of issue of work order as per the format given in Annexure-III.
15. **Employer's right to accept any bid/tender and to reject any or all bids:** The employer reserves the right to accept or reject any quotation and to annul the RFQ process and reject any or all bids at any time prior to issue of purchase order, without thereby incurring any liability to the affected bidder or bidders.
16. **Payments Terms:** 100% payment shall be released within 45 days of submission of claim along with Work Completion Report issued by the authorized representative of the Institute.
17. **Liquidated damages:** If the supplier fails to execute the works within the time period(s) specified in the para 11 above, the employer shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.1 percent of the order value for each day of delay on pro-rata basis until actual delivery or performance up to a maximum deduction of 10% (ten) percent of the order value.
18. Quotation should be submitted to over email [procurement@samsconsult.com](mailto:procurement@samsconsult.com) with subject line "Quotation for the Repair & Maintenance Works at Intermediate Reference Laboratory (IRL), Chennai, Tamil Nadu under FIND Project" in zipped with password encrypted on or before 22/09/2020 till 03.00 PM.
19. Any quotation received after the deadline for submission of quotations prescribed will be rejected and/or returned unopened to the bidder.

**For Strategic Alliance Management Services Pvt. Ltd.**

  
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(Shivam Anand)  
Manager (Procurement and Hospital Services)  
Mobile: 7488007473  
E-mail: shivam@samsconsult.com

Annexures:

- Work Requirements.
- Technical Quotation Format.
- Financial Quotation Format.
- Bank Guarantee Format.

**Annexure-I**

## Works Requirement

Following materials are required to be installed at IRL, Chennai Lab (Lab I & Lab II).

S.No.	Item Description	Quantity
1	COMPRESSOR 5.5 TR	1 No.
2	COOLING COIL	2 Nos.
3	DOOR CHANNEL FOR SUPPORT	1 No.
4	DOOR ELECTROMAGNET	2 Nos.
5	DOOR HINGES	6 Nos.
6	EXPANSION VALVE	2 Nos.
7	LEAK TEST	3 Nos.
8	REFRIGERANT GAS CHARGING	24 kgs
9	REPAIR/REPLACEMENT OF DOOR CLOSER	1 No.
10	GI SHEET 22 GAUGE	500 Nos.
11	GI SHEET 24 GAUGE	3000 Nos.
12	INSULATION TAPES	100 Nos.
13	PASTE SOLUTION FOR INSULATION SHEET	20 Nos.
14	PRIMER COATING	5 Nos.
15	SUPPLY DUCT INSULATION	3000 Nos.
16	UPS 5.0 KVA	1 No.

Sl. No	Item description	Unit of Measurement (UOM)	Quantity	Specifications with capacity (wherever applicable) and warranty as specified by Manufacturer	Proposed Makes / Manufacturers
1	COMPRESSOR 5.5 TR	Nos	1		
2	COOLING COIL	Nos	2		
3	DOOR CHANNEL FOR SUPPORT	Nos	1		
4	DOOR ELECTROMAGNET	Nos	2		
5	DOOR HINGES	Nos	6		
6	EXPANSION VALVE	Nos	2		
7	LEAK TEST	Nos	3		
8	REFRIGERANT GAS CHARGING	Kgs	24		
9	REPAIR/REPLACEMENT OF DOOR CLOSER	Nos	1		
10	GI SHEET 22 GAUGE	Nos	500		
11	GI SHEET 24 GAUGE	Nos	3000		
12	INSULATION TAPES	Nos	100		
13	PASTE SOLUTION FOR INSULATION SHEET	Nos	20		
14	PRIMER COATING	Nos	5		
15	SUPPLY DUCT INSULATION	Nos	3000		
16	UPS 5.0 KVA	Nos	1		

Note: Attach separate sheets for specifications and manufacturers catalogues/brochures for construction materials and equipment proposed.

**Financial Bid Form**

<b>Sl. No.</b>	<b>Item description</b>	<b>UNIT of Measurement</b>	<b>Quantity</b>	<b>Unit Price (inclusive of all applicable taxes)</b>	<b>Total Price (inclusive of all applicable taxes)</b>
1	COMPRESSOR 5.5 TR	Nos			
2	COOLING COIL	Nos			
3	DOOR CHANNEL FOR SUPPORT	Nos			
4	DOOR ELECTROMAGNET	Nos			
5	DOOR HINGES	Nos			
6	EXPANSION VALVE	Nos			
7	LEAK TEST	Nos			
8	REFRIGERANT GAS CHARGING	Kgs			
9	REPAIR/REPLACEMENT OF DOOR CLOSER	Nos			
10	GI SHEET 22 GAUGE	Nos			
11	GI SHEET 24 GAUGE	Nos			
12	INSULATION TAPES	Nos			
13	PASTE SOLUTION FOR INSULATION SHEET	Nos			
14	PRIMER COATING	Nos			
15	SUPPLY DUCT INSULATION	Nos			
16	UPS 5.0 KVA	Nos			
	<b>TOTAL</b>				

**BANK GUARANTEE FOR PERFORMANCE**  
**[On the letterhead of the Bank]**

Annexure-III

Date: *[insert]*

To:

Director  
Strategic Alliance Management Services Pvt. Ltd.  
B01-03 Vardhaman Diamond Plaza, Community Centre, D.B. Gupta Road, Paharganj, New Delhi  
110055

Dear *[insert]*

***[insert works title]* Construction Contract - Bank Guarantee for Performance**

You entered into a contract dated *[insert date]* with *[insert]* ("**Contractor**") titled *[insert contract title]* Construction Contract for the *[insert name of the project]* for certain works and services ("**Works**") to be undertaken by the Contractor ("**Contract**").

We, *[insert Bank]*, irrevocably and unconditionally undertake with you that whenever you give written notice to us stating that in your sole and absolute judgment the Contractor has failed to observe or perform any of the terms, conditions or provisions of the Contract on its part to be observed or performed, we will, notwithstanding any objection which may be made by the Contractor and without any right of set-off or counterclaim, immediately pay to you or as you may direct such an amount as you may in such notice require not exceeding the sum equivalent to **10%** of the Accepted Contract Amount ("**Guaranteed Sum**").

This Bank Guarantee for Performance ("**Guarantee**") is valid and will continue to be valid from the date of this letter for the Guaranteed Sum till *[insert date]*. This Guarantee will automatically become null and void by the end of this validity period.

Any payment by us in accordance with this Guarantee must be in INR or immediately available and freely transferable **currency** free and clear of and without any deduction for or on account of any present or future taxes, levies, imposts, duties, charges, fees, set off, counterclaims, deductions or withholdings of any nature whatsoever and by whomever imposed.

Our obligations under this Guarantee constitute direct primary, irrevocable and unconditional obligations, do not require any previous notice to or claim against the Contractor and will not be discharged or otherwise prejudiced or adversely affected by any:

- time, lenience or tolerance which you may grant to the Contractor;
- amendment, modification or extension which may be made to the Contract or the Works executed under the Contract;
- intermediate payment or other fulfilment made by us;
- change in the constitution or organisation of the Contractor; or
- other matter or thing which in the absence of this provision would or might have that effect, except a discharge or amendment expressly made or agreed to by you in writing.

This Guarantee may not be assigned by you to any person, firm or company other than an Affiliate, without our prior written consent, which must not be unreasonably withheld. You must notify us in writing of any assignment, after which we must make any payment claimed under this Guarantee to the person, firm or company specified in the notice which will constitute a full and valid release by us in relation to that payment.

Any notice required by this Guarantee is deemed to be given when delivered (in the case of personal delivery) or forty-eight (48) hours after being despatched by prepaid registered post or recorded delivery (in the case of letter) or as otherwise advised by and between the parties.

We agree that part of the Contract may be amended, renewed, extended, modified, compromised, released or discharged by mutual agreement between you and the Contractor, and this security may be exchanged or surrendered without in any way impairing or affecting our abilities under this Guarantee without notice to us and without the necessity of any additional endorsement, consent or guarantee by us, provided, however, that the Guaranteed Sum does not increase or decrease.

No action, event or condition which by any applicable law may operate to free us from liability under this Guarantee will have any effect. We waive any right we may have to apply such law so that in all respects

our liability under this Guarantee will be irrevocable and, except as stated in this Guarantee, unconditional in all respects.

Capitalised words and phrases used within this Guarantee have the same meanings as are given to them in the Contract.

This Guarantee is governed by the Uniform Rules for Demand Guarantees, ICC Publication No. 758, provided that the supporting statement under Article 15 (a), and Articles 34 and 35 are excluded. Any disputes arising out or in connection with this Guarantee, or the breach, termination, or invalidity thereof will be referred to and finally resolved by arbitration in accordance with the UNCITRAL Arbitration Rules then in effect, the language of the proceedings being English.

Nothing in or relating to this Guarantee shall be deemed a waiver, express or implied, of any of the privileges and immunities whatsoever.

IN WITNESS of which the **[insert Bank]** has duly executed this Guarantee on the date stated above.

**SIGNED** by **[insert]** )  
as attorney for **[insert]** )  
under power of attorney dated )  
**[insert]** )  
in the presence of )  
 )  
..... )  
Signature of witness )  
 )  
..... )  
Name of witness (block letters) )  
..... )  
Address of witness )  
..... )  
Occupation of witness

.....  
By executing this agreement the attorney states that the attorney has received no notice of revocation of the power of attorney

**Address for notices**  
**[insert address]**