

**Minutes of Pre-Bid Meeting for Limited Tender for Supply of Analytical Balance (RFQ No. SAMS/FIND/Analytical Balance/Proc./LT/4/2018 dated 25/07/2018)**

The Pre-Bid Meeting was held on 01/08/2018 at 11:00 Hrs. in the office of Strategic Alliance Management Services Pvt. Limited (SAMS), B01-B03, Vardhman Diamond Plaza, Community Centre, D.B. Gupta, Paharganj, New Delhi 110055. The following were present in the pre-bid meeting:

**SAMS officials:**

- 1) Ms. Jyoti Singh Sr. Manager (Procurement)
- 2) Mr. Dinesh Kumar, Procurement Officer
- 3) Ms. Savita Chandna, Procurement Executive

**FIND officials:**

- 1) Ms. Madhu Agarwal, Procurement Office
  - 2) Mr. Jagdish Panda, Bio-medical Engineer
- (Both of them joined the meeting through conference call)*

**Bidders' representatives:**

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|--|----------------------|
| 1) M/s Magnus Enterprises, New Delhi       | Mr. Rajender Tomar   |
|  | Mr. Prem Kumar       |
| 2) M/s Contech Instrument Ltd., New Delhi. | Mr. Pappu Jha,       |
|  | Mr. Dinchand Gohekar |

**Proceeding of the pre-bid meeting are as follows:**

- 1) At the outset, SAMS made a briefing about the purpose of the pre-bid meeting and major terms and conditions of the tender.
- 2) Thereafter, prospective bidders were requested to put up their queries related to technical specifications and terms and conditions given in the RFQ.
- 3) The queries from prospective bidders were appropriately responded.
- 4) The queries sought from prospective bidders as asked during the pre-bid meeting and purchaser's responses / amendment against each query is summarized in the table given at **Annexure-A**.

The Pre-Bid Meeting ended with vote of thanks.

**For Strategic Alliance Management Services Pvt. Ltd.**



**Jyoti Singh  
Sr. Manager (Procurement)**

**Clarifications and Amendment No.1 with regard to queries/suggestions received against Limited Tender for Supply of Analytical Balance under RNTCP across India.**

**(RFQ No. SAMS/FIND/Analytical Balance/Proc./LT/4/2018 dated 25/07/2018)**

<b>Sl. No.</b>	<b>Clause reference/ Page No.</b>	<b>Content of Para / Clause under Reference as per RFQ</b>	<b>Query/Suggestions</b>	<b>Response / Amendment (<u>Amendment No.1 in Bold</u>)*</b>
1.	Clause No.15 (a).  Delivery and Installation schedule–  (Page No.4)	Delivery should be completed within sixty (60) days of the receiving of confirmed Purchase Order from SAMS.	Prospective bidders requested to extend the delivery period from 60 days to 90 days as it will be difficult to complete supplies within 60 days in case of imported equipment.	Request of the Bidders were considered and following <b>amendment</b> is made in the referred clause of RFQ:  <b>15a. Delivery should be completed within Seventy Five (75) days from the date of confirmed Purchase Order from SAMS.</b>
2.	Annexure-I Technical Specifications of Analytical Balance  (Page No.10 -13)	<b>Safety standards:</b> The equipment must comply with ISI certification as per BIS Standards or any equivalent international safety standards such as IEC- 61010 and IEC-60601 etc.	Kindly clarify that ISI Certificate not available for International Brand & we can request kindly amend as or equivalent Certificates from Weight & measurement authority (we can provide RRSL and CE certificate).	The said clause already mention that <i>“The equipment must comply with ISI certification as per BIS Standards or any equivalent international safety standards such as IEC- 61010 and IEC-60601 etc”</i> .  No need of amendment in the clause.
3.	Annexure-I Technical Specifications of Analytical Balance  Page No.10 -13	<b>2 Main specifications</b> <b>2a.</b> Weighing capacity range: 1 mg to at least 200 g.  <b>2m.</b> Built-in motorized calibration of weight with automatic adjustment (or calibration using an external standard weight).	Kindly clarify that it should be 0.1 mg to at least 200 g.  Kindly clarify that you required Internal Calibration or External calibration?	following <b>amendment</b> is made in the referred clause of technical specifications of the equipment under RFQ:  <b>2a. Weighing capacity range: 0.1 mg to at least 200 g.</b>  We require internal calibration.  Although the machine will have inbuilt calibration feature (as per tender conditions, Technical Specifications-General Requirement) the bidder is expected to carry out Annual External Calibration during warranty period.

				<p>following <b>amendment</b> is made in the referred clause of technical specifications of the equipment under RFQ:</p> <p><b>2m. Built-in motorized calibration of weight with automatic adjustment.</b></p>
		<p><b>3c.</b> Protection class (in accordance with EN 60529).</p> <p><b>3d.</b> Designed not to interfere with circuit radio (in accordance with EN 55014)</p>	<p>Prospective bidders requested that they can submit other equivalent certificate for same.</p>	<p>following <b>amendment</b> is made in the referred clause of technical specifications of the equipment under RFQ:</p> <p><b>3c. Protection class (in accordance with EN 60529) or equivalent.</b></p> <p><b>3d. Designed not to interfere with circuit radio (in accordance with EN 55014) or equivalent.</b></p>
4.	General query	--	<p>Whether any kind of Tax or Custom Duty Exemption Certificate against required supplies will be provided from the ministry or not.</p>	<p>No Tax or Custom Duty Exemption Certificates will be provided.</p> <p>Quoted Price should be inclusive of all applicable Taxes, duties, custom duty, custom clearance, freight etc. (refer clause no. 17 of RFQ), only GST should be quoted separately.</p>

*\*the bold contents are the amendments (Amendment no. 1) against the respective paras of RFQ.*