



Ref. No. SAMS/FIND/ Consumables/PROCT/LT/9/2018
Dated: 17/01/2019

Limited Tender (LT) for Procurement of Consumables

To,

Dear Sir,

1. The Strategic Alliance Management Services Pvt. Ltd. (SAMS) has been engaged by Foundation for Innovative New Diagnostics (FIND), India for providing procurement consultancy services for equipment, goods, works and services for use in TB Laboratories across India under GFATM Project. Accordingly, SAMS on behalf of FIND is pleased to invite bids for Supply of **Consumables**, as per detailed specifications enclosed at **Annexure-I**, on DDP-Final Destinations terms of delivery basis.
2. The SAMS hereby request you to submit your bids for **any one, all or combinations of Schedules** mentioned below and as per instructions, terms and conditions enclosed herewith, latest by **29/01/2019 till 02.00 PM**.

Sl. No.	Schedule No.	Description of Consumables	Unit	Total Qty.
1	I	N-acetyl-L-cysteine (NALC)	Nos.	50
2	II	PCR tubes	Nos.	75,000
3	III	Cryo-vial, sterile with cap, 1.5 ml	Nos.	50,000
4	IV	Sterile, DNA-/RNAse-free TIPS, 20 - 200 µl	Nos.	384,000
5	V	Long 1 ml tips with filter	Nos.	96,000

3. The bids should be valid for 2 (two) months beyond due date for submission of bids. The bids should be sent in single cover duly sealed and prominently subscribed "**Ref. No. SAMS/FIND/ Consumables /PROCT/LT/9/2018**" to be opened on **29/01/2019 at 02.30 PM**.
4. The bids, which are not received duly sealed and received up to due date for submission of bids, will not be accepted. **The following documents must be submitted in the chronological order to show their credentials against required qualifications.**
 - i. Forwarding letter clearly mentioning the name of authorized signatory, total number of pages, the make/model quoted, bid validity of 2 months.
 - ii. The authorization letter for an officer of the bidder and verifying his signature, duly signed by the competent authority of the company/firm.
 - iii. Manufacturer's Authorization Certificate to quote and supply the quoted consumables.
 - iv. Copy of the incorporation / registration certificate of company/firm.
 - v. Copy of GST registration.
 - vi. Technical compliance statement of quoted item against required specifications of this Limited Tender, as per format enclosed under technical specifications at **Annexure-I**.
 - vii. Technical Catalogue / brochure of item quoted.
 - viii. Copies of at least 2 (two) Purchase Orders issued in name of bidder/firm for supply of items similar to those given in this LT over the last three years as on due date for submission of bids.

The Bids should be addressed and submitted to the **“STRATEGIC ALLIANCE MANAGEMENT SERVICES PVT. LTD. (SAMS), B01-B03, Vardhman Diamond Plaza, Community Centre, D. B. Gupta Road, Paharganj, New Delhi – 110055, INDIA”** and should reach this office **on or before 29/01/2019 till 02.00 PM.**

For Strategic Alliance Management Services Pvt. Ltd.

**(Dinesh Kumar)
Procurement Officer**

INSTRUCTIONS AND TERMS & CONDITIONS

1. Sealed tenders superscribed with "**Limited Tender for supply of Consumables under FIND Project**" are invited for items under 5 (five) Schedules (attached herewith) ".
2. The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents will be at the bidder's risk and may result in the rejection of its bid.
3. The tender should be submitted up to **the due date for submission of bids**.
4. The bid shall contain no interlineations erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initiated by the person or persons signing the bid.
5. Bidder has choice to quote for any one, all or combination of Schedules, but for the entire quantity given in the Schedule.
6. Each bidder is entitled to submit only one tender.
7. The tender must reach this office strictly not later than **29/01/2019 till 02.00 PM**. In the event of the specified date for the submission of bids being declared a holiday for the purchaser, the bids will be received up to the appointed time on the next working day.
8. It is the responsibility of the bidder to see that the bid, whether sent by post or by courier or by person is received by the time and date stipulated for receipt failing which the bid would be considered late and rejected.
9. Any bid received after the deadline for submission of bids prescribed will be rejected and/or returned unopened to the bidder.
10. The bidder may modify or withdraw its bid after the bid's submission provided that written notice of the modification or withdrawal is received by the purchaser prior to the deadline prescribed for submission of bids.
11. No bid may be modified subsequent to the deadline for submission of bids.
12. **All supplies should be subject to inspection on receipt at consignee locations and purchaser shall have full right to accept or reject.** Rejected supply should be removed within 15 days from date of intimation.
13. **Delivery schedule –**
 - a. **Delivery should be completed within forty-five (45) days of the receiving of confirmed Purchase Order from SAMS.**
 - b. The consignee wise distribution list is given at **Annexure-IV**
14. **Terms of Delivery-**
Delivered Duty Paid (DDP)- final place of destination.
 - a. The responsibility of arranging all required documents for supply of consumables till final place of destinations, including Road Permits, unloading of goods and shifting inside laboratory etc. is of the Supplier. The SAMS may only facilitate the Road Permits/ declarations for the same.
 - b. **The payment of any kind of taxes and duties etc. shall be the responsibility of supplier and should be included in the financial quote.**

- 15. BID PRICES:**
- a. The bidder shall indicate on the appropriate Price Form format attached in **Annexure II**, the unit prices and total prices of items quoted.
 - b. The GST payable on finished goods on Price quoted as “DDP – final consignee destination basis” to be quoted separately.
- 16. Bid currency**
The prices should be quoted only in Indian Rupee (INR).
- 17. Period of validity of bids:**
- a. Bids shall remain valid for 2 months after the due date of bid opening prescribed by the purchaser, A bid valid for a shorter period shall be rejected by the purchaser as non-responsive.
 - b. In exceptional circumstances, the purchaser may solicit the bidder's consent to an extension of the period of bid/tender validity. The request and the responses thereto shall be made in writing (or by e-mail procurement@samsconsult.com).
- 18. Format and signing of bid**
- a. The bidder shall prepare one "**Original Bid**" only.
 - b. The bid shall be typed or written in indelible ink and shall be signed by the bidder's person duly authorized to bind the bidder to the contract. The letter authorization shall be indicated by written power-of-attorney accompanying the bid. All pages of the bid, except for printed literature, shall be initialed by the person or person's signing the bid.
- 19. Preliminary examination**
- a. The purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, whether the bid/ tender validity is as required and whether the bids are generally, in order.
 - b. Bids from agents without proper authorization from the manufacturers/ distributor/ dealer shall be treated as non-responsive and shall be rejected.
 - c. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantify, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of the errors, its bid/ tender will be rejected. If there is a discrepancy between the words and figures, the amount in words shall prevail.
 - d. Prior to the detailed evaluation purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purpose of these clauses, a substantially responsive bid/tender is one which, conforms to all the terms and conditions of the bidding documents without material deviations. The purchaser's determination of a bid's responsiveness is to base on the contents of the bid/tender itself without recourse to extrinsic evidences.
 - e. A bid determined as not substantially responsive will be rejected by the purchaser and may not subsequently be made responsive by the bidder by correction of the non-conformity.
 - f. The purchaser may waive any minor informality or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver does not prejudice and affect the relative ranking of any bidder.
- 20. Evaluation and comparison of bid**
- a. The purchaser will technically evaluate all bids for **each Schedule separately** to determine their substantial responsiveness and make price comparison the bids determined as substantially responsive.
 - b. The comparison of price shall be considering, delivery of goods as per DDP-till final place of destinations i.e. at consignee's end excluding GST payable.
 - c. The Purchaser shall issue P.O. issue to lowest evaluated substantially responsive bidder for each Schedule.

21. Technical Demonstration of consumables

Prior to issuing P.O., the bidder may be asked to arrange for demonstration of offered items and submit samples of each quoted items at desired location intimated later by SAMS, at own cost, either directly or through authorized Dealer /Distributors, as the case may be, for verification by the SAMS/ FIND, whether the consumables offered meets the accuracy and other quality parameters as indicated in given Technical Specifications.

In case, the offered consumables does not meet the quality requirements, the bid would be deemed to be non-responsive and SAMS reserves a right to move to next lowest evaluated responsive bidder.

22. Purchaser's right to accept any bid and to reject any or all bids

The purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject any or all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder/bidder or bidders or any obligations to inform the affected bidder/bidder of the grounds for the purchaser's action.

23. Payments Terms

The method and conditions of payment to be made to the Supplier (Payments will not be made to any other party) under this tender, as applicable, shall be as follows:

Payment (100 percent of the Contract Price of the Goods delivered to the Consignee) shall be made within 30 days of submission of following documents.

- a. Three copies of commercial invoice, **indicating the SAMS as the Purchaser on behalf of the FIND**, the PO number; Goods description, quantity, unit price, and total amount. Invoices must be signed in original and stamped or sealed with the company stamp/seal;
- b. **Final Acceptance Certificate (FAC)** – format given at Annexure III) in original (duly signed and stamped) issued by the authorized representative of the consignee confirming Delivery and Satisfactory Acceptance of supplied Consumables under contract.

24. Liquidated damages

For delays- Subject to, other clauses, if the supplier fails to deliver any or all of the goods or perform the services within the time period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5 percent of the delivered price of the delayed goods unperformed services for each week of delay or part of thereof until actual delivery or performance up to a maximum deduction of 10% (ten) percent of the delayed goods or services contract price. However, the purchaser may consider termination of the contract or emergency purchases once the time specified is over.

For Strategic Alliance Management Services Pvt. Ltd.

**(Dinesh Kumar)
Procurement Officer**

Annexures:

- I. Technical Specifications and Technical Compliance Statement
- II. Price Form
- III. Final Acceptance Certificate (FAC)
- IV. Consignee wise Distribution List

Technical Specification

Sch. No.	Brief Description of Goods	Unit	Quantity (in Units)	Technical Specifications
I	N-acetyl-L-cysteine (NALC)	Nos.	50	Chemical structure: C ₅ H ₉ NO ₃ S, mol wt: 163.2, Puriss ≥99% <u>Certification Requirement (to be submitted along with bid):</u> COA (Certificate of Analysis), MSDS
II	PCR tubes	Nos.	75,000	Single use PCR Tubes with Attached Caps, 0.2 ml, tubes to be compatible with leading thermal cyclers with heated lids, free from DNase and RNase, autoclavable, packaging 1000 pcs <u>Certification Requirement (to be submitted along with bid):</u> Certificate of Lot Specific Quality Assurance / Purity / Sterility
III	Microcentrifuge tube, sterile with cap, 1.5 ml	Nos.	50,000	5 ml, screw cap (with O-ring), conical shape bottom micro-centrifuge tube for optimal pellet formation, better visualization of Pellet and effective processing during DNA extraction procedure, made of PP with frosted marking area, sterile, stable at –80 °C to 121 °C; free from RNase, DNase, DNA and endotoxins, not-self-standing, packaging of preferably 25 tubes per pack <u>Certification Requirement (to be submitted along with bid):</u> Certificate of Lot Specific Quality Assurance / Purity / Sterility
IV	Sterile, DNA-/RNase-free TIPS, 20 - 200 µl	Nos.	384,000	Sterile and free from DNase and RNase; made of PE; 96 tips per pack (sold in boxes of 10 packs). <u>Certification Requirement (to be submitted along with bid):</u> Certificate of Lot Specific Quality Assurance / Purity / Sterility
V	Long 1 ml tips with filter	Nos.	96,000	Sterile, made of PE; with filters; long tip (118-120 mm), 96 tips per pack (sold in boxes of 10 packs). <u>Certification Requirement (to be submitted along with bid):</u> Certificate of Lot Specific Quality Assurance / Purity / Sterility

Quality Standard Requirement:

1. Quality Standard for all consumables/ non consumables items: **Certified free of RNase/DNase, DNA and Pyrogen.**
2. **Bidders must submit supporting documents for quality standards of offered items to qualify for the award of contract under this bidding process.**

Technical Specification Compliance

(item-by-item commentary on the purchaser's technical specifications) to be filed

Bidders must complete the right column of the below table and the compliance confirmation statement.

Sch. No.	Brief Description of Goods	Unit	Quantity (in Units)	Technical Specifications	Technical Specifications offered
I	N-acetyl-L-cysteine (NALC)	Nos.	50	Chemical structure: C ₅ H ₉ NO ₃ S, mol wt: 163.2, Puriss ≥99% <u>Certification Requirement (to be submitted along with bid):</u> COA (Certificate of Analysis), MSDS	
II	PCR tubes	Nos.	75,000	Single use PCR Tubes with Attached Caps, 0.2 ml, tubes to be compatible with leading thermal cyclers with heated lids, free from DNase and RNase, autoclavable, packaging 1000 pcs <u>Certification Requirement (to be submitted along with bid):</u> Certificate of Lot Specific Quality Assurance / Purity / Sterility	
III	Microcentrifuge tube, sterile with cap, 1.5 ml	Nos.	50,000	5 ml, screw cap (with O-ring), conical shape bottom micro-centrifuge tube for optimal pellet formation, better visualization of Pellet and effective processing during DNA extraction procedure, made of PP with frosted marking area, sterile, stable at -80 °C to 121 °C; free from RNase, DNase, DNA and endotoxins, not-self-standing, packaging of preferably 25 tubes per pack <u>Certification Requirement (to be submitted along with bid):</u> Certificate of Lot Specific Quality Assurance / Purity / Sterility	
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Price Form

1	2	3	4	5	6			
Sch. No.	Brief Description of Goods	Qty. (Nos.)	Pack size offered	Country of Origin	Price per unit (Rs.)			
					Unit DDP Price - at Consignee Site basis (inclusive of packing, loading, insurance, unloading etc.) per Pack	Total DDP Price (at Consignee Site) basis	GST (if any) [%age & value]	Total Price (at Consignee Site) including GST payable
					(a)	(b) = (a) x 4	(c)	(d) = (b) + (c)
I	N-acetyl-L-cysteine (NALC)	50						
II	PCR tubes	75,000						
III	Cryo-vial, sterile with cap, 1.5 ml	50,000						
IV	Sterile, DNA-/RNase-free TIPS, 20 - 200 µl	384,000						
V	Long 1 ml tips with filter	96,000						

Total Price in figures and words:

Place: _____
Date: _____

Name _____
Signature of Bidder _____
Seal of the Bidder _____

Final Acceptance Certificate on Receipt of items

(This certificate is to be issued to SAMS and copy to Supplier and FIND. All the three copies should be signed in ORIGINAL.)

CRC No.**Date**

To

Strategic Alliance Management Services Pvt. Ltd,
B01-B03, Vardhman Diamond Plaza,
Community Centre, D. B. Gupta Road,
Pahar Ganj, New Delhi – 110055, INDIA.

This is to certify that the Goods as detailed below have been received duly inspected in good condition in accordance with the Technical specifications and are being accepted.

Project Name	Procurement Services to Foundation for Innovative New Diagnostics (FIND)
Purchaser	Strategic Alliance Management Services Pvt. Ltd, on behalf of FIND
Contract i.e. NOA No. & Date	
Description of Items Supplied Name of Consumable: Schedule No. as per P.O.: Make / Model: Serial No.:	
Packing and labeling details	
Date of manufacturing	
Date of Expiry (if applicable)	
Quantity supplied in Numbers / Packs	
Name of Supplier	
Invoice No. and Date	
Date of Delivery at Consignee Destination site	
Consignee full Address Name Address Contact No. Fax No.	

Seal Signature of Designated Consignee**Name :****Designation:****Seal:****Contact No:****Fax No. :****Copy To: (with Original Stamp and signature)**

1. To Supplier
2. Procurement Officer, Foundation for Innovative New Diagnostics (FIND), Flat No. 6 & 8 – 14, 9th Floor, Vijaya Bank Building, 17, Barakhamba Road, New Delhi -110001, India.

Consignee Wise Distribution List

Sl. No.	Location	Consignee Address	Name of item (Qty. in Nos.)				
			N-acetyl-L-cysteine (NALC)	PCR tubes	Cryo-vial, sterile with cap, 1.5 ml	Sterile, DNA-/RNAse-free TIPS, 20 - 200 µl	Long 1 ml tips with filter
1	NITRD, New Delhi	National Institute of TB & Respiratory Diseases Sri Aurobindo Marg Near Qutab Minar New Delhi 110 030 Dr V.P. Myneedu Mob. No. # 9871102482 Dr Ritu Singhal Mob. No. # 9871731307 nrldlnitrd@rntcp.org	20	15,000	15,000	144,000	25,600
2	STDC IRL Ajmer	Kamala Nehru State TB Demonstration & Training Centre, Near Sookhana Kendra In Front of Church, Jaipur Road Ajmer 305001, Rajasthan. Dr Tarun Patni Mob.No.# 9461904433 irlrjajm@rntcp.org	10	15,000	15,000	96,000	19,200
3	STDC IRL Ahmedabad	State TB Demonstration & Training Centre Civil Hospital Campus Asarva, Ahmedabad 380 016 GUJARAT. Dr Pranav Patel Mob.No.# 9727722883 irlguamc@rntcp.org	-	15,000	10,000	48,000	19,200
4	STDC IRL, Chennai	State TB Training & Demonstration Centre ITM Campus Super tank Road Chetpet, Chennai 600 031 Tamil Nadu. Mrs Sinduja. S Ph. No.# 044-28364734 Mr. S. Rooban Mob.No.# 8870083206 irltncni@rntcp.org	10	15,000	10,000	48,000	19,200
5	STDC IRL, Bangalore	State TB Training & Demonstration Centre Intermediate Reference SDS TB & RGICD Campus Someshwaranagar Behind NIMHANS Bangalore-560 029 Mr Abdul Azeem Mob.No.# 7760064001 stdcka@rntcp.org	10	15,000	-	48,000	12,800
Total Quantity			50	75,000	50,000	384,000	96,000