

**Minutes of Pre-bid Meeting for Procurement of Laboratory Consumables and Related Services for TB laboratories across India**  
**(Bid Ref No.: SAMSPL/20-21/ET/8, dated: 08/10/2020)**

The offline/in-person (physical) Pre-Bid Meeting was held at 1500 hrs. on 16/10/2020 in the office of Strategic Alliance Management Services Pvt. Limited (SAMS), B-18, Sector-6, Noida, G.B. Nagar - 201301.

Since the bidding is being conducted using SAMS e-bidding portal, provision was made to conduct online pre-bid meeting on the e-bidding portal itself between 1500 hrs. to 1530 hrs. on 16/10/2020. The bidders already registered as Vendor on the e-bidding portal could attend the online pre-bid meeting between the schedule as above.

In addition, provision was made in the bid document for such prospective bidders who may not be able to attend the physical or online pre-bid meeting, that allows prospective bidders to send their queries at email id [procurement@samsconsult.com](mailto:procurement@samsconsult.com) by 1600 hrs. on 15/10/2020.

Following officials of SAMS were present in the physical pre-bid meeting:

1. Mr. Satya Verma, General Manager (Procurement Services).
2. Mr. Shivam Anand, Manager (Procurement & Hospital Services)
3. Mr. Rahul Gupta, Asstt. Manager (Operations)
4. Ms. Savita Chandna, Procurement Associate

The following officials of FIND attended the pre-bid meeting over to Skype call:

1. Dr. DSA Karthikeyan, Medical Officer
2. Ms. Madhu Agarwal, Procurement officer
3. Mr. Ramesh Mahadevan, Logistics Officer
4. Ms. Pooja Srivastava, Senior Biomedical Engineer
5. Ms. Sikha Panda, Bio Medical Engineer

None of the officials of prospective bidders attended the physical pre-bid meeting.

Proceeding of the pre-bid meeting are as follows:

1. At the outset, SAMS logged-in in to the e-bidding portal to view & respond to the online pre-bid queries as may have been posted by prospective bidders.
2. None of the prospective bidders attended on-line pre-bid meeting. Therefore, pre-bid meeting ended with no query and responses.



**(Satya Verma)**  
**General Manager (Procurement Services)**  
**Dated: 23/10/2020**